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**2022 Group Retreat Registration Form - Overnight Stay**

**Please note the slight increase in Overnight Stay/Meal prices to reflect higher Costs**

Group Name: \_\_\_\_\_

Point of Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Arrival Date and Time: \_\_\_\_\_

Departure Date and Time: \_\_\_\_\_

# of Overnight Guests: \_\_\_\_\_

# of Day Visitors: \_\_\_\_\_

Guest Room Rates: \$55 per person, per day (pp/pd) without meals

\$85 pp/pd with meals

Meal Rates: Breakfast \$10; Lunch \$13; Dinner \$17 (all pp/pd)

(For extra meals and Day Visitors)

*Room Rate with Meals includes Supper on Evening of Arrival and Breakfast on Morning of Departure, as well as all meals on intervening days.*

Meals Included:                    \_\_\_ yes, please                    \_\_\_ no, thank you

Morning Coffee Break (\$5pp/pd):                    \_\_\_ yes, please                    \_\_\_ no thank you

Afternoon Snack Break (\$5pp/pd):                    \_\_\_ yes, please                    \_\_\_ no thank you

Dietary Needs of Guests: \_\_\_\_\_

**Please Select Meeting Rooms and Rates, per day**

	<b><u>Half-Day (Up to 5 hours)</u></b>	<b><u>Full-Day (5 hours +)</u></b>
____ Living Room	\$30	\$50
____ Library	\$30	\$50
____ Great Room	\$40	\$75
____ Meditation Room	\$20	\$30
____ All Meeting Rooms		\$175

Please let us know how you would like the rooms to be set-up:

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*We realize that you may not have all of the information needed during your initial planning and outreach for your event. Please let us know about your final guest total, dietary needs, and room set-up at least four days prior to your arrival.*

*\$100 Non-refundable Deposit Paid:* \_\_\_\_\_

*\* Deposits are used to hold the space for your use, they are non-refundable but may be transferred to another date should you need to change your event with notice.*